

San Antonio Independent School District
1270 W. Summit | San Antonio TX | 78201
Telephone: (210) 554-2420

Construction and Development Services

**ACTION
REQUIRED**

TO: Campus Principals
DISTRIBUTION: Willie Burroughs, Chief Operations Officer
FROM: Kamal ElHabr, Assoc. Superintendent of Construction & Development Services
SUBJECT: Fire Drill Requirements for 2020-2021
DATE: September 14, 2020

The purpose of this memo is to provide information regarding fire drill requirements. Included in this memo are the state and local fire drill forms. When completed, forms should be returned via email to constructionservice@saisd.net.

The completed reports will be collected and forwarded on to the local fire marshal at the end of each quarter.

- Fire Drill requirements can be found [here](#) and are also included in this memo.
- Forms required and included in this memo:
 - **Local quarterly fire drill reports** – due dates:
 - October 16, 2020
 - January 15, 2021
 - April 9, 2021
 - May 28, 2021
 - **Local annual fire drill report** – due May 28, 2021
 - **State fire drill report** – due May 28, 2021

For fire safety regulations, tips and additional information, visit either the San Antonio Fire Marshal's website at <http://www.sanantonio.gov/safd> or the State Fire Marshal's website at <http://www.tdi.state.tx.us/fire/index.html>.

If there are additional questions, please contact Construction & Development Services at (210) 554-2420.

Fire Drill Requirements – Group E Occupancies

Section 1303.3.3.2 Fire Drills

5. Fire Alarm Drill Records - A record of all required fire drills shall be kept by the person in charge of the occupancy and forwarded to the chief on a quarterly basis. Records of fire drills shall include the time and date of each drill held, the name of the person conducting such drill and the time required to vacate the building. Reports must be made each school year to the State Fire Marshal's Office, PO Box 149221, Mail Code 112-FM, Austin, TX 78714-9221, on forms they provide. (The Report Form for Fire Exit Drills & Fire Prevention Education in Schools can also be downloaded off their website, www.tdi.state.tx.us, and is found in the dropdown menu titled, "Forms/Databases/Lists" under "Fire Marshal Forms".)

6. Fire Alarm Drills - Additional Requirements-The operator of premises housing an E Occupancy use shall:

1. Conduct at least two fire exit drills during the first two weeks of a new school year and at least one each month of operation.**
2. Drills shall be executed at different hours of the day; during the changing of classes; when the school is at assembly; during the recess or gymnastic periods; etc., so as to avoid distinction between drills and actual fires. If a drill is called when pupils are going up and down the stairways, as during the time classes are changing, the pupils shall be instructed to form in file and immediately proceed to the nearest available exit in an orderly manner.
3. Maintain a written report of each fire drill in the office of the operator of the premises.

7. Procedures -The operator of premises housing an E Occupancy shall conduct fire drills:

1. Without warning;
2. In a manner requiring:
 - (a) all students to immediately leave the structure upon hearing the fire drill signal; (b) a roll call by classes outside the structure; and
 - (c) doors to be closed as each area is evacuated;
3. In a manner simulating fire conditions;
4. In a manner prohibiting students from running or playing;
5. If approved, in a manner permitting security persons to remain inside the structure during drills;
6. Which include:
 - (a) Complete checks of each section of the structure;
 - (b) The use of varying evacuation routes;
 - (c) Occasional simulation of blocked exits;
 - (d) Provisions for calling the fire department; and
 - (e) The use of varying drill times;
7. During weather which does not pose a health threat to students;
8. As an exercise in discipline and procedure, rather than speed;
9. Alarm from pull stations;
10. According to the following signal criteria in schools relying on the class change bell for a fire alarm;

NUMBER OF SIGNALS

MEANING OF SIGNALS

3	Fire drill – Leave structure in an orderly manner.
2	Return – Re-enter the structure in an orderly manner.
1	Halt – Stand quietly.

8. Fire Marshal's Power To Order Fire Drill - The Fire Marshal may require a fire drill at any E Occupancy at any time.

Quick Tips for Fire Safety
Keeping Children Safe
2020-2021 School Year

- ◆ Everyone in the school is required to evacuate the building during a fire drill. There are no exceptions.
- ◆ The entire school building should be evacuated within 3 minutes.
- ◆ While we want to have warm and inviting school environments, please remember that no decorations should hang from the ceiling in the corridors.
- ◆ Classroom decorations should be moderate. A general rule of 20% of wall space devoted to decorations and wall covering should be observed.
- ◆ Absolutely NO live Christmas trees anywhere in the building.
- ◆ All seasonal lighting should be kept to a minimum. Lighting should NOT be daisy chained.
- ◆ There should be easy and unobstructed access to all fire alarm pull boxes.
- ◆ The fire alarm pull boxes must be used in order to institute or initiate a fire drill. If any other system of notification is used, it cannot be considered an official fire drill.

THE FIRE DRILL PROCESS

- ◆ Call SAISD Police Department at 210-354-9050 to notify dispatcher of planned fire drill.
- ◆ Assign a staff member to activate the alarm system by pulling a manual pull box. Record the start time.
- ◆ Confirm that all building occupants have been evacuated.
- ◆ Allow a qualified staff member to silence the alarm and reset the box used to initiate the drill. Record the end time.
- ◆ After the fire alarm panel reads “All Systems Normal”, allow the students and staff to re-enter the building.
- ◆ Notify the SAISD Police Dispatcher that the fire drill is completed and the fire alarm system is in normal condition.

AFTER THE FIRE DRILL

- ◆ Complete the quarterly and annual reports to include the time and date the fire drill is held.
- ◆ At the end of each quarter, forward the completed quarterly fire drill report to your Leadership Executive Director. The reports will be collected and forwarded to the Local Fire Marshal each quarter.
- ◆ Both annual local and state fire drill reports are due to your Leadership Executive Director at the end of the school year on or before May 28, 2021. The state’s annual report is kept on file for three years and made available upon request by the State Fire Marshal’s Office.
- ◆ For fire safety regulations, tips and additional information, visit either the San Antonio Fire Marshal’s website at <http://www.sanantonio.gov/safd>, or, the State Fire Marshal’s website at <http://www.tdi.state.tx.us/fire/index.html>.

For additional information or assistance, please contact:

SAISD Construction and Development Services
(210) 554-2420

**SAN ANTONIO FIRE DEPARTMENT
FIRE PREVENTION DIVISION
QUARTERLY REPORT OF FIRE DRILLS FOR
AUGUST /SEPTEMBER**

Date: _____ School District: San Antonio ISD
 Name of School: _____ Grades: _____
 Address: _____ Telephone: _____
 Capacity of School: _____ No. Now Enrolled: _____ No. Stories: _____

FIRE EVACUATION DRILLS HELD THIS QUARTER:

**NOTE: Fire code requires at least two fire drills during the first two weeks of a new school year and at least one each month of operation thereafter.*

DATE	TIME OF DRILL	NO. OF PUPILS	TIME REQ. MIN/SEC	TYPE OF DRILL <i>(Circle One)</i>	ACTIVITY DURING: CLASSES, ASSEMBLY, ETC.	S.A.F.D. PRESENT? <i>(Circle One)</i>
AUGUST _____				OBSTRUCTED UNOBSTRUCTED		
SEPT _____				OBSTRUCTED UNOBSTRUCTED		

1. Would you like for the Fire Department to observe a fire drill in your school? Yes No
2. Are provisions made for sounding alarms from any floor? _____
 Is sounding device accessible? _____ Plainly marked? _____
3. Are outside fire escapes used for fire drills? Yes No

If you would like a fire safety educational program at your school, please fax a request to our San Antonio Fire Department Community Resources Office at (210) 337-8114.

REMARKS:

Send to:
 SAFD Fire Marshal 207-8410
 1901 S. Alamo Street
 San Antonio, TX 78204

 Principal Date:

**AUGUST / SEPTEMBER
SELF-INSPECTION BY SCHOOL OFFICIALS**

THIS INSPECTION IS TO BE MADE BY A MEMBER OF THE SCHOOL ADMINISTRATION AND A CUSTODIAL SUPERVISOR.

OUTSIDE	YES	NO
1. Is building address plainly visible and legible from the street?	_____	_____
2. Are Fire Dept. sprinkler and standpipe connections unobstructed and accessible?	_____	_____
3. Are fire lanes kept clear?	_____	_____
4. Are gas and electrical shutoffs accessible and marked?	_____	_____
5. Are portables kept clear of storage and high weeds, both beneath and around?	_____	_____
INSIDE		
6. Do all exit lights and emergency lights work?	_____	_____
7. Are all exit doors operable, free of obstruction, and kept unlocked while school is occupied?	_____	_____
8. Do all corridors have a minimum six feet clearance?	_____	_____
9. Is the school fire alarm in good working order and audible throughout the building and does it have a current inspection sticker?	_____	_____
10. If building is equipped with an automatic sprinkler system, does it have a current inspection sticker?	_____	_____
11. Are sufficient and proper type extinguishers provided throughout the building and have they been serviced within the past year?	_____	_____
12. Is there less than 25% of combustible art work covering corridor walls?	_____	_____
SPECIAL AREAS		
13. If present, do all boilers have a current inspection sticker? Are boilers away from combustibles?	_____	_____
14. Is there a minimum 36" clearance around electrical panels?	_____	_____
15. Are flammable and combustible liquids stored in an approved storage cabinet?	_____	_____
16. Are the hood, ducts, and filters over cooking equipment clean of grease?	_____	_____
17. Has the fixed pipe extinguishing system been serviced within the past 6 months?	_____	_____

**SAN ANTONIO FIRE DEPARTMENT
FIRE PREVENTION DIVISION
QUARTERLY REPORT OF FIRE DRILLS FOR
OCTOBER – NOVEMBER - DECEMBER**

Date: _____ School District: San Antonio ISD
Name of School: _____ Grades: _____
Address: _____ Telephone: _____
Capacity of School: _____ No. Now Enrolled: _____ No. Stories: _____

FIRE EVACUATION DRILLS HELD THIS QUARTER:

DATE	TIME OF DRILL	NO. OF PUPILS	TIME REQ. MIN/SEC	TYPE OF DRILL <i>(Circle One)</i>	ACTIVITY DURING: CLASSES, ASSEMBLY, ETC.	S.A.F.D. PRESENT? <i>(Circle One)</i>
OCT. ____				OBSTRUCTED UNOBSTRUCTED		
NOV. ____				OBSTRUCTED UNOBSTRUCTED		
DEC. ____				OBSTRUCTED UNOBSTRUCTED		

1. Would you like for the Fire Department to observe a fire drill in your school? Yes No
2. Are provisions made for sounding alarms from any floor? _____
Is sounding device accessible? _____ Plainly marked? _____
3. Are outside fire escapes used for fire drills? Yes No

If you would like a fire safety educational program at your school, please fax a request to our San Antonio Fire Department Community Resources Office at (210) 337-8114.

REMARKS:

Send to:
SAFD Fire Marshal 207-8410
1901 S. Alamo Street
San Antonio, TX 78204

Principal Date:

**OCTOBER – NOVEMBER - DECEMBER
SELF-INSPECTION BY SCHOOL OFFICIALS**

THIS INSPECTION IS TO BE MADE BY A MEMBER OF THE SCHOOL ADMINISTRATION AND A CUSTODIAL SUPERVISOR.

OUTSIDE

YES NO

- | | | |
|--|-------|-------|
| 1. Is building address plainly visible and legible from the street? | _____ | _____ |
| 2. Are Fire Dept. sprinkler and standpipe connections unobstructed and accessible? | _____ | _____ |
| 3. Are fire lanes kept clear? | _____ | _____ |
| 4. Are gas and electrical shutoffs accessible and marked? | _____ | _____ |
| 5. Are portables kept clear of storage and high weeds, both beneath and around? | _____ | _____ |

INSIDE

- | | | |
|--|-------|-------|
| 6. Do all exit lights and emergency lights work? | _____ | _____ |
| 7. Are all exit doors operable, free of obstruction, and kept unlocked while school is occupied? | _____ | _____ |
| 8. Do all corridors have a minimum six feet clearance? | _____ | _____ |
| 9. Is the school fire alarm in good working order and audible throughout the building and does it have a current inspection sticker? | _____ | _____ |
| 10. If building is equipped with an automatic sprinkler system, does it have a current inspection sticker? | _____ | _____ |
| 11. Are sufficient and proper type extinguishers provided throughout the building and have they been serviced within the past year? | _____ | _____ |
| 12. Is there less than 25% of combustible art work covering corridor walls? | _____ | _____ |

SPECIAL AREAS

- | | | |
|---|-------|-------|
| 13. If present, do all boilers have a current inspection sticker? Are boilers away from combustibles? | _____ | _____ |
| 14. Is there a minimum 36" clearance around electrical panels? | _____ | _____ |
| 15. Are flammable and combustible liquids stored in an approved storage cabinet? | _____ | _____ |
| 16. Are the hood, ducts, and filters over cooking equipment clean of grease? | _____ | _____ |
| 17. Has the fixed pipe extinguishing system been serviced within the past 6 months? | _____ | _____ |

**SAN ANTONIO FIRE DEPARTMENT
FIRE PREVENTION DIVISION
QUARTERLY REPORT OF FIRE DRILLS FOR
JANUARY – FEBRUARY – MARCH**

Date: _____ School District: San Antonio ISD
Name of School: _____ Grades: _____
Address: _____ Telephone: _____
Capacity of School: _____ No. Now Enrolled: _____ No. Stories: _____

FIRE EVACUATION DRILLS HELD THIS QUARTER:

DATE	TIME OF DRILL	NO. OF PUPILS	TIME REQ. MIN/SEC	TYPE OF DRILL <i>(Circle One)</i>	ACTIVITY DURING: CLASSES, ASSEMBLY, ETC.	S.A.F.D. PRESENT? <i>(Circle One)</i>
JAN. ____				OBSTRUCTED UNOBSTRUCTED		
FEB. ____				OBSTRUCTED UNOBSTRUCTED		
MARCH ____				OBSTRUCTED UNOBSTRUCTED		

1. Would you like for the Fire Department to observe a fire drill in your school? Yes No
2. Are provisions made for sounding alarms from any floor? _____
Is sounding device accessible? _____ Plainly marked? _____
3. Are outside fire escapes used for fire drills? Yes No

If you would like a fire safety educational program at your school, please fax a request to our San Antonio Fire Department Community Resources Office at (210) 337-8114.

REMARKS:

Send to:
SAFD Fire Marshal 207-8410
1901 S. Alamo Street
San Antonio, TX 78204

Principal Date:

**JANUARY – FEBRUARY – MARCH
SELF-INSPECTION BY SCHOOL OFFICIALS**

THIS INSPECTION IS TO BE MADE BY A MEMBER OF THE SCHOOL ADMINISTRATION AND A CUSTODIAL SUPERVISOR.

OUTSIDE

YES NO

- | | | |
|--|-------|-------|
| 1. Is building address plainly visible and legible from the street? | _____ | _____ |
| 2. Are Fire Dept. sprinkler and standpipe connections unobstructed and accessible? | _____ | _____ |
| 3. Are fire lanes kept clear? | _____ | _____ |
| 4. Are gas and electrical shutoffs accessible and marked? | _____ | _____ |
| 5. Are portables kept clear of storage and high weeds, both beneath and around? | _____ | _____ |

INSIDE

- | | | |
|--|-------|-------|
| 6. Do all exit lights and emergency lights work? | _____ | _____ |
| 7. Are all exit doors operable, free of obstruction, and kept unlocked while school is occupied? | _____ | _____ |
| 8. Do all corridors have a minimum six feet clearance? | _____ | _____ |
| 9. Is the school fire alarm in good working order and audible throughout the building and does it have a current inspection sticker? | _____ | _____ |
| 10. If building is equipped with an automatic sprinkler system, does it have a current inspection sticker? | _____ | _____ |
| 11. Are sufficient and proper type extinguishers provided throughout the building and have they been serviced within the past year? | _____ | _____ |
| 12. Is there less than 25% of combustible art work covering corridor walls? | _____ | _____ |

SPECIAL AREAS

- | | | |
|---|-------|-------|
| 13. If present, do all boilers have a current inspection sticker? Are boilers away from combustibles? | _____ | _____ |
| 14. Is there a minimum 36" clearance around electrical panels? | _____ | _____ |
| 15. Are flammable and combustible liquids stored in an approved storage cabinet? | _____ | _____ |
| 16. Are the hood, ducts, and filters over cooking equipment clean of grease? | _____ | _____ |
| 17. Has the fixed pipe extinguishing system been serviced within the past 6 months? | _____ | _____ |

**SAN ANTONIO FIRE DEPARTMENT
FIRE PREVENTION DIVISION
QUARTERLY REPORT OF FIRE DRILLS FOR
APRIL - MAY**

Date: _____ School District: San Antonio ISD
 Name of School: _____ Grades: _____
 Address: _____ Telephone: _____
 Capacity of School: _____ No. Now Enrolled: _____ No. Stories: _____

FIRE EVACUATION DRILLS HELD THIS QUARTER:

DATE	TIME OF DRILL	NO. OF PUPILS	TIME REQ. MIN/SEC	TYPE OF DRILL <i>(Circle One)</i>	ACTIVITY DURING: CLASSES, ASSEMBLY, ETC.	S.A.F.D. PRESENT? <i>(Circle One)</i>
* NOTE: TWO (2) FIRE DRILLS MAY BE CONDUCTED IN MAY TO SUBSTITUTE FOR A FIRE DRILL IN JUNE.						
APR ____				OBSTRUCTED UNOBSTRUCTED		
MAY ____				OBSTRUCTED UNOBSTRUCTED		

1. Would you like for the Fire Department to observe a fire drill in your school? Yes No
2. Are provisions made for sounding alarms from any floor? _____
 Is sounding device accessible? _____ Plainly marked? _____
3. Are outside fire escapes used for fire drills? Yes No

If you would like a fire safety educational program at your school, please fax a request to our San Antonio Fire Department Community Resources Office at (210) 337-8114.

REMARKS:

Send to:
 SAFD Fire Marshal 207-8410
 1901 S. Alamo Street
 San Antonio, TX 78204

 Principal Date:

**APRIL – MAY
SELF-INSPECTION BY SCHOOL OFFICIALS**

THIS INSPECTION IS TO BE MADE BY A MEMBER OF THE SCHOOL ADMINISTRATION AND A CUSTODIAL SUPERVISOR.

OUTSIDE

YES NO

- | | | |
|--|-------|-------|
| 1. Is building address plainly visible and legible from the street? | _____ | _____ |
| 2. Are Fire Dept. sprinkler and standpipe connections unobstructed and accessible? | _____ | _____ |
| 3. Are fire lanes kept clear? | _____ | _____ |
| 4. Are gas and electrical shutoffs accessible and marked? | _____ | _____ |
| 5. Are portables kept clear of storage and high weeds, both beneath and around? | _____ | _____ |

INSIDE

- | | | |
|--|-------|-------|
| 6. Do all exit lights and emergency lights work? | _____ | _____ |
| 7. Are all exit doors operable, free of obstruction, and kept unlocked while school is occupied? | _____ | _____ |
| 8. Do all corridors have a minimum six feet clearance? | _____ | _____ |
| 9. Is the school fire alarm in good working order and audible throughout the building and does it have a current inspection sticker? | _____ | _____ |
| 10. If building is equipped with an automatic sprinkler system, does it have a current inspection sticker? | _____ | _____ |
| 11. Are sufficient and proper type extinguishers provided throughout the building and have they been serviced within the past year? | _____ | _____ |
| 12. Is there less than 25% of combustible art work covering corridor walls? | _____ | _____ |

SPECIAL AREAS

- | | | |
|---|-------|-------|
| 13. If present, do all boilers have a current inspection sticker? Are boilers away from combustibles? | _____ | _____ |
| 14. Is there a minimum 36" clearance around electrical panels? | _____ | _____ |
| 15. Are flammable and combustible liquids stored in an approved storage cabinet? | _____ | _____ |
| 16. Are the hood, ducts, and filters over cooking equipment clean of grease? | _____ | _____ |
| 17. Has the fixed pipe extinguishing system been serviced within the past 6 months? | _____ | _____ |

ANNUAL REPORT TO LOCAL FIRE MARSHAL

(NAME OF SCHOOL)

Section 1303.3.3.2 Fire Alarm Drills – The operator of premises housing an E Occupancy use shall:

1. Conduct at least two fire exit drills during the first two weeks of a new school year and at least one each month of operation.*
2. Drills shall be executed at different hours of the day; during the changing of classes; when the school is at assembly; during the recess of gymnastic periods; etc., so as to avoid distinction between drills and actual fires. If a drill is called when pupils are going up and down the stairways, as during the time classes are changing, the pupils shall be instructed to form in file and immediately proceed to the nearest available exit in an orderly manner.
3. Maintain a written report of each fire drill in the office of the operator of the premises.***

Section 1303.3.3.3 Evacuation Plan – The operator of premises housing an E Occupancy shall:

1. Prepare an emergency evacuation plan for review and approval by the Fire Marshal;
2. Post the evacuation plan in a conspicuous location in each classroom; and
3. Instruct all supervisory personnel and all students in the evacuation procedure.

MONTH	DATE	HOUR	NUMBER OF STUDENTS	TIME REQUIRED FOR DRILL IN MIN/SEC	ACTIVITY DURING: CLASSES, ASSEMBLY, ETC.	CONDUCTED BY:
AUG						
SEPT.						
OCT.						
NOV.						
DEC.						
JAN.						
FEB.						
MAR.						
APR.						
MAY						

*****THIS CARD MUST BE POSTED IN A CONSPICUOUS PLACE AT ALL TIMES.**

RETURN TO THE CONSTRUCTION AND DEVELOPMENT SERVICES OFFICE

ON OR BEFORE MAY 28, 2021



TEXAS DEPARTMENT OF INSURANCE

State Fire Marshal's Office (112-FM)

333 Guadalupe Street, Austin, Texas 78701 ★ PO Box 149221, Austin, Texas 78714
 (512) 676-6800 | F: (512) 490-1054 | TDI.texas.gov/fire | @TXSFMO

Fire Exit Drill & Fire Prevention Education in Schools

- ▶ One form is required for each campus.
- ▶ Please complete this form and keep it in your school or school district records for three years.
- ▶ **Do not send this form to the State Fire Marshal's Office.**

School Name	Phone	School Year
Physical Address	City	County
		Zip +4
School District	District ID#	Campus ID#
Name of the Fire Department serving the school campus		

- ▶ Please mark an X in each appropriate box to indicate the grade levels in your school.

Sp. Ed.	ECE	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fire Exit Drill Information

- ▶ School Fire Drills are required by local fire code adoption or, in areas without codes, the fire inspection rules of the State Fire Marshal.

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July
Indicate the months that your school is in session for 10 days or more.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indicate the months that a fire drill was conducted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fire Safety Education

- ▶ Fire safety education should include items such as home escape plans, kitchen safety, monthly smoke detector checks, etc.
- ▶ Lessons may be found in Fire Safety for Texans curriculum guides at www.tdi.texas.gov/fire.
- ▶ The percentage of students participating in age appropriate Fire Safety Education during the school year is _____ %

Certification

I certify that the above information is correct.

 School administrator signature Title

 Printed name Date

Preparation of this form is mandated by the Texas Insurance Commissioner through the adoption of the "Fire Suppression Rating Schedule." This schedule enumerates specific credit points used in calculating local insurance rates. A minimum of nine (9) drills is needed, one (1) per month for each month having 10 school days or more to achieve full credit for fire drills. If you have questions on fire drills, contact your local fire official. For more information about fire exit drill requirements in Texas, go to <http://www.tdi.texas.gov/fire/fmschl.html>.

Information solicited in this form will be combined with that of other schools served by specific fire departments and used to calculate insurance rates for your community. In addition to the enhancement to student safety that comes from holding regular fire exit drills and by providing fire prevention education, the residents in your community may benefit from lower insurance rates. Questions relating to this form may be directed to the State Fire Marshal's Office by email to fire.marshall@tdi.texas.gov. Please do not send forms to the State Fire Marshal.